

Minutes of the meeting of the Neighbourhood Plan Working Party (NPWP) held on Monday 16th

December 2013 at 8.00pm in the New Inn.

Present: Betty Tyson (BT)  
Gary Dunning (GD)  
Roger Teare (RT)  
Guy Redfern (GR)  
Paul Jackson (PJ)  
Rachel Marshall (RM)  
Val Burnham (VB)  
Kathryn Wallis (KW)  
Terry Wolf (TW)

Apologies: Richard Todd (RT)  
Sue Bracewell (SB)  
Chris Marshall (CM)  
Bekki Burns (BB)

**Declarations of interest for items on this agenda**

There were none.

**Previous Minutes**

Minutes of meeting held on 15th October were read and agreed. Minutes are required for meeting held on 29th October. SB to send minutes to RM for publishing on the website.

**Feedback from meeting with Village Hall Committee**

A meeting was held on Tuesday 4th December between the Huby War Memorial Village Hall Management Committee (VHC) and NPWP. 4 members of the NPWP attended the meeting – BB, GR, PJ and RT. The meeting lasted an hour and a half.

It was felt that the meeting with members of the VHC was positive and gave a much clearer idea of everyone’s position and all members welcomed discussions to move Huby forward.

Darren Howell from the VHC is to meet with RT and BB to provide the New Hall planning consultation information.

NPWP is to arrange meetings with all village hall groups in the new year to go through the questionnaire and collect feedback and comments. PJ has already contacted all parties by email but hadn’t received any responses to date.

RT to send minutes of the meeting to NHG by email and request permission to publish them on the website.

**Feeback from ‘Quick Wins’ (QW) subgroup**

The QW group comprising TW, KW, BT and RM met on Monday 9th December at 7.30pm to discuss how some of the issues raised as part of the consultations that could not form planning policies could be addressed.

GR told the group about plans for the Parish Council annual meeting. It was decided that the event would provide a good opportunity for the NPWP to provide feedback on consultations and quick wins. BT to book a slot for the NPWP at the event.

GR suggested emailing the volunteers list and see if anyone is interested in helping out with the QW solutions.

It was agreed that while a newsletter before the next Huby Voice in March would be ideal, timings are unrealistic. The next newsletter will be published and distributed with the Huby Voice.

BB and TW to agree a date for good governance workshops in March 2014.

QW group to research ways of involving various village hall groups and working together to provide quick win solutions.

RT to collate information on using apps and wifi to boost mobile signal.

BT to find out what the parish council obligations are with regards to allotments.

**Feedback from Policy Writing (PW) subgroup**

Policy Writing subgroup to arrange a meeting.

**Housing Needs Survey**

Mike Dando from Planning Aid has suggested that the NPWP need to do an up to date Housing Needs Survey.

The group voted to progress the survey.

GR to get consent from the PC for the NPWP to publish the survey.

The survey needs to be adapted and sent out as soon as possible in the new year.

GR to check with Amanda Madden at Hambleton County Council and ascertain delivery method and responsibility.

**Consultation Comments**

It was agreed that any comments received by the NPWP should be included in the comments spreadsheet as evidence. GR to check with Parish Council and forward comments about village hall to be included in the spreadsheet.

PJ to pass letters from groups and stakeholders to policy group to identify policy and/or quick wins.

Comments received anonymously about NPWP finances. SB to update the finance spreadsheet and update the group at the next meeting. Finance spreadsheet to be published on website.

**Project Plan and Schedule**

NPWP to formally revise plan and push schedule back. Policies written and first draft plan to be produced by Easter 2014.

PJ to revise plan for next meeting and to include in the Chairman’s report to the Parish Council.

**Review of Hambleton LDF**

VB contacted Graham Banks who was unable to provide details of the review at this point.

**AOB**

BT is looking for interested parties to help organise an event/series of events around the Tour de France next year. It was agreed that this would help raise the profile of the village and improve community spirit but was not the remit of the NPWP.

**Date of next meeting**

Tuesday 14th January 2014 at 8pm in the New Inn. SB to book room.

RM 17.12.2013