



Minutes Working Group Meeting

23rd February 2016, Mended Drum, Huby, 8 pm

Present: Rachel Marshall, Betti Tyson, Sally-Jane Fell, Kathryn Wallis, Gary Dunning, Roger Teare, John Phillips, Terry Wolf

Apologies: Paul Jackson, Val Burnham, Richard Todd

In attendance: David Gluck, consultant; Christine Cookman, District Councillor, Eric Lazenby, Parish Councillor; Elaine Corden, resident, Janet Haw, resident; Angie Krausz, resident.

1. **Declaration of interests:** None
2. **Minutes of last meeting:** Accepted as a correct record.
3. **Matters arising:** Most of the action items from the last meeting have been done. Still outstanding: Terry to update the green space designation form to include the Maypole Green; David to obtain a list of the Tree Preservation Orders in the village.
4. **Project Plan** – review progress against plan. There was some discussion about the possible impact of the Hambleton Local Development Plan review on our neighbourhood plan timescales. David's view was that whilst we need to work closely with HDC to ensure that our policies co-align with the emerging framework, at the same time our draft plan provides important evidence for HDC to consider in finalising the new framework. Particularly with respect to questions of housing allocations, the work we have done so far gives us an evidence base with which to negotiate with HDC.

There has been some slight slippage in the Project Plan, but nothing major. We still need to finalise the draft plan as quickly as possible and get it screened by HDC re the need for a Strategic Environmental Assessment (SEA). If an SEA is needed, then this could set us back.

5. Draft plan:

The group agreed to go through the plan section by section.

- a. *Introduction*: Several members felt that the introduction was too detailed. After some discussion, it was agreed that David would shorten this. **Action**: DG to re-draft.
- b. *History of Huby*: David felt that this is too short and that it needed to be expanded, with more information about the rural hinterland and the village's phases of development over time. We should aim for about three-quarters of a side of A4. **Action**: Terry to liaise with Fredda Evers over this.
- c. *Vision and Objectives*: These were ok. David advised that before the final draft is ready to go we need to get the latest on HDC's thinking.
- d. *Key themes and policies*: David reported that HDC is keen for us to emphasise spatial planning issues as much as possible, for example, how aspirations in the plan translate onto a map of the village. As part of this, we need to 'designate' as many features as we need to ensure that planning decisions reflect the evidence base we have.

The idea of a Conservation Area is one step further than we have gone before, and the draft plan (and/or the consultation information that accompanies the plan) will need to include some explanation of what the advantages and disadvantages are of a Conservation Area. **Action**: It was agreed to recommend establishing a Conservation Area covering the historic core of the village.

David noted that we may need to move the list of non-designated assets into the text, rather than leave it as an appendix.

We still need to produce evidence of drainage issues – there was a lively discussion of recent flooding events and new information from residents present about other long standing drainage issues in the village which have been repeatedly reported to Yorkshire Water. **Action**: Produce a map showing where local 'hotspots' are including Shaw Crescent, Horner Avenue, Gracious St, Robin Lane and Tollerton Road. Yorkshire Water should have a log of complaints made to them – is it possible to ask them for this information?

The group felt that the housing section may need some minor amendments, but felt it was broadly fine.

It was suggested that the communities facilities section should emphasise the importance of existing facilities and the need to make the best of them. **Action**: The plan needs to make it clear that C1 focuses on community facilities as a whole, highlighting the village hall, whilst C2 is specifically about sports facilities.

No comments were made about the mobile phone coverage section.

In the open space section, David suggested that the planners had suggested that Cabin Lands, off Robin Lane were of historical importance and should be

included in here. After some discussion, the group suggested that they are of significance, but that designation as an asset may be more appropriate than including them in open space, as they are not open for public use. **Action:** David to identify the best option for the Cabin Lands. Terry to send DG the updated Green Spaces form.

- e. CIL levy – the formula for working this out has not yet been finalised. Although with the small numbers of likely houses to be built, it probably will not be a huge sum of money in any case. **Action:** It was agreed that the recommended priorities for any CIL monies would be improvements to community facilities.
 - f. The draft village Character Assessment prepared by the planners was discussed in some detail. **Action:** Share this with Bill and Fredda Evers before going to print to see what their comments were on this. David will produce a map with the designated areas and other key featured mentioned in the Assessment.
6. **Plans for consultation process:** It was agreed to aim to start the consultation process at the beginning of May – this will then run for six weeks. All residents and stakeholders must be adequately consulted. We will need an attractively presented, well laid out plan that is produced at an affordable price. We will also need an Executive Summary with a detachable survey form. **Actions:**
- a. David to provide contacts of communities who have already produced good draft plans
 - b. David will also provide the list of stakeholders who we need to consult as part of this process
 - c. Several people volunteered to help with planning the consultation process: Sally-Jane, Betti, Rachel, Elaine Corden, Janet Haw, and Angie Krausz. Terry to arrange a planning meeting asap.
7. **Next steps:** After the consultation we will still need to complete the consultation Statement and the basic conditions statement and make any needed amendments to the draft plan. **Action:** To circulate the final; draft of the plan via email for final comments.
8. **Any other business:** None
9. **Date of next meeting:** tbc