

Minutes of the meeting of the Neighbourhood Plan Working Party (NPWP) held on 5 September 2013

Present: Sue Bracewell (SMB)  
Val Burnham (VB)  
Gary Dunning (GD) (from 9pm)  
Paul Jackson (PJ)  
Guy Redfern (GR)  
Roger Teare (RT) (from 8.20pm)  
Richard Todd (Chairman) (RT)  
Betty Tyson (BT)  
Kath Wallis (KW)  
Terry Wolf (TW)

Apologies: Beki Burns

There were no Declarations of interest for items on this agenda

Minutes of meeting held on 8 August were agreed

Matters arising:

- Draft of banner and poster were tabled. Banner design to be simplified then printed. Posters were agreed with the web address changed to lower case.
- Letters and questionnaire for businesses were ready for putting into envelopes and mailing. RT to ask Beki to do that.

Analysis of Engagement process

PJ had produced a very useful document which was handed round. It was agreed that we should concentrate on the top third of the issues that had been raised.

Consultation/drop in sessions

The village hall had been booked for Friday evening 27 September and Saturday morning 28 September. The evening session would be 7.00-9.00pm and wine and nibbles to be provided. The morning session 9.00-12 noon with coffee and cake/croissants. Rachel volunteered to organise the refreshments.

SB to contact Mike Dando to see if we could have a copy of the Powerpoint presentation we had used previously. SB also to ask if we could borrow the data projector from Sutton.

PJ and TW to liaise on the production of information boards/sheets

All those who had been sent the letter by email would be sent an email reminder a week before (RM)

Those who had letters mailed would be sent a postcard reminder. SB to produce the postcards, 100 were needed.

RT to get some space in the Easingwold Advertiser over the next three weeks to publicise these sessions.

It was agreed to invite Amanda Madden, the Rural Housing Enabler from HDC to our meeting on 24 September so we could be informed on Housing Need Surveys.

Training session agreed for 19 September in the Methodist Church Hall. Start time to be confirmed with Mike Dando and details then sent to everyone (SB).

Nine people would hopefully be available for the training evening.

Kathryn agreed to provide the refreshments.

Meeting closed at 9.30

Next meeting 24 September at 8pm.