

Minutes of the meeting of the Neighbourhood Plan Working Party (NPWP) held on

Present: Sue Bracewell (SMB)
Val Burnham (VB)
Gary Dunning (GD)
Paul Jackson (PJ)
Guy Redfern (GR)
Richard Todd (Chairman) (RT)
Betty Tyson (BT)
Kath Wallis (KW)
Terry Wolf (TW)

Apologies: no apologies had been received.

Declarations of interest for items on this agenda – there were none

Amanda Madden the Housing Enabler from HDC came to explain to the group about a Housing Needs Survey, how it works, examples of the survey questions, covering letter and FAQs that she uses. It would take about 6 weeks to carry out once agreed.

It was agreed that we would get back in touch with her once we had completed our consultation/engagement and knew what the priorities were for the village.

The Chairman thanked her for her time.

Minutes of meeting held on 5 September, were agreed.

Consultation events 27/28 September

These were in hand, Friday from 7 – 9pm and Saturday morning from 9.00 – 12noon.

Friday team would be: PJ, BB, GR, BT, GD, KW

Saturday team would be: CM, RT, PJ, BT, KW

BT would arrange the supplies for the catering. The Youth Club helpers would organise on Friday evening and volunteers were set up to do this on Saturday morning.

Projector and screen were arranged with Sutton. TW to collect and return

A2 posters would be ready by Friday, SMB to collect and deliver

Additional display board, SMB to deliver, volunteer needed to return

TW asked to collect keys for the hall for both days.

Post it notes for comments and questionnaires to be available (TW.RM)

Project Plan

PJ reported that we were more or less on target at the moment, amendments may need to be made to the latter half of the plan once the results of the consultations were in.

Training

The suggested date for the next training session with Mike Dando was Thursday 14 November. GR to confirm with MD and SMB to book the Hall.

Next meeting

The deadline for responses to the mailshot to stakeholders and landowners would be Friday 11 October to give PJ the weekend to analyse the results for us.

The next meeting would be on Tuesday 15 October to redo the chart on the results of the consultation. SMB to book the Hall for 7.30pm.

SMB

25.9.13