

Minutes of the meeting of the Neighbourhood Plan Working Party (NPWP) held on Tuesday 21 May 2013, 8pm, New Inn Huby

Present: Sue Bracewell (SMB)
Val Burnham (VB)
Gary Dunning (GD)
Paul Jackson (PJ)
Rachel Marshall (RM)
Guy Redfern (GR)
Roger Teare (RT)
Richard Todd (Chairman) (RT)
Betty Tyson (BT)
Kath Wallis (KW)
Terry Wolf (TW)

Apologies: Chris Marshall

Minutes of meeting held on 2 May were agreed.

Project Plan

PJ had produced a new version of the project plan which was circulated. The evidence base section was to be extended to the end of September.

Media Message

RM had produced a first draft of the first newsletter. She needed photos of all members to add to the biogs for the centre spread. **Action: all members**

SMB to get quote for printing the A4 full colour 4 page newsletter which would be distributed with the Huby Voice. **Action: SMB**

RM was to set up a Google Docs area for sharing documents and would let everyone know how to access it. It was agreed that only final copies of documents would be uploaded. **Action: RM**

Communication

SMB had received from HDC the list of properties in the parish and also a set of labels for every household. These to be sent to TW and also uploaded to Google Docs. **Action: SMB**

GD to add the agents for landowners to the list he had prepared

RT would contact Easingwold Advertiser and get some editorial to coincide with the publication of Huby Voice. **Action: RT**

CM to produce a notice for the parish noticeboard. **Action: CM**

Three events were planned, Huby Feast Sunday 23 June, School Carnival Sunday 9 July and Huby & Sutton Show Sunday 28 July.

RT agreed to lead on the Huby Feast.

GD would arrange a marquee for the Show at a cost of £200. **Action: GD**

RM and TW had been to talk to the headmistress at Huby School and were going to meet with the School Council in the next couple of weeks. A Summer project was planned for the children. There was also a suggestion for a bigger project with the school in the Autumn.

TW wanted contact details for promotional materials. **Action: RT/SMB**

TW also wanted the information from the post its done at the original drop in sessions. **Action: SMB**

VB reported that she had received some interesting Census data from Graham Banks at HDC. More work needed to be done on the contact details for the many groups in the village.

RT agreed to contact Mike Dando and keep him up to speed with our progress. **Action: RT**

Locality Grant application

This was being finalised and would be submitted in the next few days. **Action: GR**

Budget

The Parish Council had agreed to delegate to the Chairman expenditure of up to a maximum of £200 on any one item (provided receipts were submitted). Larger amounts to get prior approval from the PC. SMB to draw up a spreadsheet showing our expenditure to date. **Action: SMB**

Date of next meeting; Thursday 6 June 8pm, Mended Drum